

Currently, we have a position open for:

Indigenous Housing Support Worker

Classification: Wage Grid Level 12 JJE

Permanent Full time: 35 hrs. (Monday-Friday with occasional evenings or weekends) - This position requires union membership.

Location: 200 11830 223rd and outreach

Date of Posting: October 22, 2025

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants who self identify as Indigenous (First Nation, Métis, or Inuit). It will greatly assist us with screening if you refer in your application to your Indigenous identity. Recognizing the impacts of colonization on Indigenous people, it is your choice whether to volunteer information. We will hold your application in the strictest confidence, sharing it only with the hiring panel. We are committed to the principles and practices of an inclusive and equitable employment process.

We encourage applicants from communities which are structurally marginalized based on race, colour, religion, nationality, social or ethnic origin, sex, age, disability, sexual orientation, gender identity and/or expression. All qualified candidates are encouraged to apply. Only applicants shortlisted for interview will be contacted.

This position is part of the holistic team working to reduce homelessness and the contributing factors in Pitt Meadows and Maple Ridge area. FRIS provides services and programs to Urban First Nation, Métis, and Inuit individuals and families. The Housing Support Worker has the responsibility of making financial and program decisions aligned with contractual obligations. This role must communicate effectively with an ability to negotiate with landlords, advocate for clients, and develop and maintain diplomatic relations with funders and other stakeholders. This position relies heavily on an empathic understanding of persons struggling with homelessness and requires intensive case management organization. The position engages with community through the planning and facilitation of life skills and cultural teachings.

QUALIFICATIONS:

- Diploma or Degree in human services, social work, or related field focused on understanding the needs of vulnerable populations (experiencing mental health, substance use, institutionalized rehabilitation)
- Minimum 2 years' experience in case management in a front-line capacity
- Must demonstrate an Indigenous centered approach with chronically homeless, concurrent disorders and people who may be using and need Naloxone
- Naloxone Training
- Experience working with Elders and Knowledge Keepers and an understanding of various protocols from Indigenous communities

- Experience with case management based on principles of evidence-based practice, client centered approaches, and harm reduction models
- Demonstrated conflict resolution skills, ability to de-escalate situations
- Experience in and knowledge of group processes and ability to apply facilitation techniques
- Ability to use a variety of software Microsoft Office 365, E-mail, Internet, database reporting/tracking, and budgeting
- Valid Class 5 BC driver's license and own reliable transportation; willing to obtain business insurance and liability coverage, clean driver's abstract required
- Criminal record check working with children and vulnerable people is a requirement of all employees of FRIS.
- Experience in the Non Profit sector is considered an asset

KEY RESPONSIBILITIES:

- Balance a caseload of up to 20-25 participants w/high/stable/moderate needs and
- Conduct intake as necessary, meet with clients on a regular basis, assess and determine the appropriate response to youth or adult housing needs
- Conduct housing searches and build inventory lists of available housing units for candidates. Liaise with property managers, landlords, realtors and other sources to identify and secure vacant properties for client placement.
- Engage with clients to secure housing including unit rental, damage deposits, setting up of utilities, signing of leases, securing household amenities, and referring to employment services if required.
- Manage Budget using judgement as it pertains to clients' needs assessment, basic needs as determined withing their scope with funders guidelines, reconcile petty cash
- Help clients set and maintain goals related to procuring and maintaining housing.
- Provide one-on-one assistance with clients to prevent homelessness.
- Assist with one-on-one life skills training
- Develop and facilitate circle gatherings, life skills workshops, food security workshops, and cultural gatherings.
- Work with other team members and community partners to align with "Reaching Home" prevention programs. Request input from and participation of clients in the development of programs.
- Tracks program statistics and reports on activities. Assists in the program evaluation.
- Refer clients to other Housing support programs or programs from partner organizations.
- Input reporting weekly on participant database
- Administrator of the V.A.T.
- Gather data and diligently maintain records in prescribed form. Provide regular reports and updates on progress with participants, housing placements, retention, activities and outcomes.

- Participate in agency events and activities, as required, Health & Education Fairs (NIPD, Truth & Reconciliation/Orange Shirt Day) and other community events required by the organization
- Schedule Subject to flexible work hours (days, evenings, and weekends) as well as flexible work location/environment within the region
- Adhere to policies and standards of FRIS

To apply send cover letter & resume to:

FRASER RIVER INDIGENOUS SOCIETY

11830 223rd Street (2nd floor)

Maple Ridge, BC.

V2X 5Y1

Email:

Under Section 25 of the Constitution Act and Section 16 (1) of the Canadian Human Rights Act FRIS will give preferences to Indigenous peoples. Only short –listed candidates will be contacted